

Student-Facing Language For Students

Giving Live Presentations

Your instructor will provide the URL to the Zoom room. Simply click the URL or paste into your browser of choice to open the meeting.

Audio and Video Setup

- After launching the Zoom meeting from the meeting URL, you will be prompted to join the room's audio. Click "join audio by computer." Zoom allows audio participation through your computer's internal speakers, a headset, or a phone line.

Mute Yourself/Stop Webcam

- To mute, click the microphone icon in the bottom-left corner. To unmute, click the microphone icon again. Follow the same process to turn the webcam on and off.
- Background noise can be minimized if you mute yourself when you're listening.

Share Screen

Participants are able to share applications or documents using Share Screen. After selecting "Share Screen", Zoom will present a list of all active applications and available desktops on your computer. You may also choose to share a whiteboard or iPhone/iPad. When the screen is shared, the bottom navigation menu will move to the top of the screen. To reposition the menu, simply click and drag.

NOTE: By default, screen share opens in full screen. If you have the participants list and chat windows open (they will display on the right-hand side of the meeting), the windows will be hidden in full screen. Either click "Exit Full Screen" in the upper right corner or re-enable the windows by clicking "Manage Participants" and "Chat". The annotation toolbar allows participants to draw and make comments on the shared screen. Your instructor may choose to disable this feature. To end the screen share, choose "Stop Share."