

## Four-Year Planning Checklist

TO DO	First Year	Sophomore Year	Junior Year	Senior Year
<b>Academic</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Write out your learning plan</li> <li><input type="checkbox"/> Attend Freshmen Seminar</li> <li><input type="checkbox"/> Review your Degree Works Audit</li> <li><input type="checkbox"/> Start thinking about your major choices; familiarize yourself with the academic requirements for each, attend the Majors and Minors Fair</li> <li><input type="checkbox"/> Brainstorm good research topic(s) and learn about the thesis writing process at Baruch</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Speak to faculty about your intended major and research interests</li> <li><input type="checkbox"/> Consider what you want to minor in from Tier III</li> <li><input type="checkbox"/> Submit the online Eligibility Review For your major</li> <li><input type="checkbox"/> Declare your major and minor</li> <li><input type="checkbox"/> Be sure to have a 3.5 GPA at 60 credits</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Consider taking a Feit seminar</li> <li><input type="checkbox"/> Develop relationship with faculty in your major/minor with whom you would like to build a research mentorship</li> <li><input type="checkbox"/> Write thesis proposal/prospectus by 2<sup>nd</sup> semester</li> <li><input type="checkbox"/> Consider graduate school and/or major fellowships</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Write an Honors thesis</li> <li><input type="checkbox"/> Apply for graduation through the Office of the Registrar</li> <li><input type="checkbox"/> Research graduate school programs and begin application process by fall semester</li> </ul>
<b>Cultural</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Search for cultural enrichment opportunities at Baruch</li> <li><input type="checkbox"/> Participate in Honors Program events</li> <li><input type="checkbox"/> Research Study Abroad opportunities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Search for cultural enrichment opportunities</li> <li><input type="checkbox"/> Visit the Study Abroad Office</li> <li><input type="checkbox"/> Apply for semester or year-long study trip or other enrichment activity</li> <li><input type="checkbox"/> Research funding opportunities for Study Abroad</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Do semester or year-long study abroad program</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Reflect on study trip; consider presenting, mentoring other students, and getting involved in a local community from your previous host country</li> </ul>
<b>Leadership &amp; Service</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Search for community service opportunities and service learning projects</li> <li><input type="checkbox"/> Visit and join clubs and organizations</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Develop goals for longer-term community service opportunities</li> <li><input type="checkbox"/> Take on small leadership tasks/roles within your clubs and organizations</li> <li><input type="checkbox"/> Consider how your opportunities for leadership and service overlap as you contribute to your community</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Consider how your academic/career goals are interconnected to your service goals</li> <li><input type="checkbox"/> Take on larger leadership roles within your clubs and organizations</li> <li><input type="checkbox"/> Reflect upon your leadership style</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Develop goals for community service after graduation</li> <li><input type="checkbox"/> Take on active leadership roles within your clubs and organizations</li> <li><input type="checkbox"/> Reflect upon your leadership style</li> </ul>
<b>Career Development</b> (See Starr Career Development Center's "Starr Track" for complete list.)	<ul style="list-style-type: none"> <li><input type="checkbox"/> Visit the Starr Career Development Center</li> <li><input type="checkbox"/> Register for Starr Search</li> <li><input type="checkbox"/> Consider volunteer work or internships for the summer</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Start considering internship opportunities, visit the Internship fair</li> <li><input type="checkbox"/> Visit a Career Discovery workshop or individual Career Counseling</li> <li><input type="checkbox"/> Attend resume writing workshop</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Attend interviewing and job searching, Mock Interview, and On-Campus Recruiting workshops</li> <li><input type="checkbox"/> Attend Internship, Diversity and Career Fairs</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Sign up for on-campus recruitment and workshops at the Starr Career Development Center</li> <li><input type="checkbox"/> Learn about specific employers at Corporate Presentations</li> </ul>